

MINUTES
TOWN OF DUE WEST, S.C.
REGULAR COUNCIL MEETING
MONDAY, NOVEMBER 20, 2017 – 6:00 P.M.

MEMBERS PRESENT: Mayor Angel; Council Members Terry Arnold, Shane Bradley, Susan Jackson, Jeannie Knight, Bob Mock and Harry Stille

MEMBERS ABSENT: Council Member Tony Storey

STAFF PRESENT: David Krumwiede, Town Administrator; Attorney Paul Agnew; Patti Chasteen, Clerk/Treasurer; Police Chief David Maxwell; Utility Superintendent Lewis Saxton; Fire Chief Roy McClain; and Assistant Fire Chief Matthew Busby

I. CALLED MEETING TO ORDER
Mayor Angel called the meeting to order.

II. PLEDGE OF ALLEGIANCE
Mayor Angel led in the Pledge of Allegiance.

III. INVOCATION
The invocation was offered by Council Member Knight.

IV. SWEARING IN COUNCIL MEMBERS
Mayor Angel swore in Council Members Terry Arnold and Harry Stille. Council Member Tony Storey was absent; therefore, he will be sworn in at a later date.

V. RECOGNITION OF VISITORS
The following visitors were present at tonight's council meeting: Alex Alexander; Marynell Bogue; Sharon, Sadie and Sloan Bradley; Reba Stille; and Jean Stokes.

VI. REGULAR TOWN COUNCIL BUSINESS ITEMS

- A. A motion was made by Council Member Jackson and seconded by Council Member Knight to approve the minutes of our Regular Town Council meeting from October 16, 2017. The motion passed unanimously.
- B. Monthly Financial Statements for the Period Ending October 31, 2017—No changes were noted. A motion was made by Council Member Knight and seconded by Council Member Arnold to approve financial reports as information.
- C. Election of Mayor Pro Tem
A motion was made by Council Member Mock and seconded by Council Member Stille to elect Council Member Knight as Mayor Pro Tem. The motion passed unanimously.

VII. LEGISLATION

- A. **RESOLUTION NO. 02-2017**
A RESOLUTION HONORING MAYOR PRO TEM SHANE BRADLEY FOR TWENTY YEARS OF DISTINGUISHED SERVICE FROM NOVEMBER, 1997 TO NOVEMBER, 2017

A motion was made by Council Member Mock to approve Resolution No. 02-2017. Council Member Arnold seconded the motion and it passed unanimously.

- B. **PRESENTATION OF PLAQUE**
Mayor Angel read and presented a plaque to Mayor Pro Tem Bradley in recognition of his twenty years of service to the Town. Mayor Pro Tem Bradley said he enjoyed working on Council and for the citizens of Due West. He said Former Mayor Sain asked him to serve. During those twenty years, we worked under a total of five Mayors. He has worked with Attorney Agnew during his entire twenty years on Council.

- C. **ORDINANCE NO. 04-2017**
FIRST READING OF ORDINANCE NO. 04-2017 – AN ORDINANCE TO ESTABLISH REGULATIONS FOR THE WASHINGTON STREET PARK AND PLACE THE PARK UNDER POLICE JURISDICTION AND PROTECTION FOR THE TOWN OF DUE WEST, S.C.

Mayor Pro Tem Knight reviewed changes recently made to the Park Regulations. The Park Committee met and approved the changes. Attorney Agnew said the original drafted ordinance had "Park Policies". However, Mr. Krumwiede recommended changing the wording to "Park Regulations".

A motion was made by Council Member Jackson to approve the first reading of Ordinance No. 04-2017. Council Member Mock seconded the motion and it passed unanimously.

VIII. REPORTS

A. Mayor's Report

1. **Upper Abbeville County Recreation Department's Request for PARD**

Upper Abbeville County Recreation (UAC) was approved for an approximately \$42,000 PARD grant. In order to match 25% (approximately \$8,000), they requested help from the Town of Due West, Town of Donalds, WCTel and Little River. We will exceed our budget by the \$1,000 donation; however, this is great for our community. One of UAC's fields had lights and one didn't.

2. **Budget Highlights Review**

Mayor Angel distributed and reviewed FY2017-18 budget highlights as follows:

- Comprehensive Plan—updated every five years. This is the year to begin the process.
- Long Term Planning: sewer system schedule; getting CTC funds; personnel increases; Fire, Public Works, and Police Departments' equipment replacement; recommend sewer system plan; and debt payoff schedule.
- Increase Reserves to Six Months of Expenditures. MASC recommends 4-6 months of reserve—he likes to be on high end.
- Business (Economic Development) Committee
- Reviewing Codes
- Review Employee Handbook

Mayor attached an Index Journal article regarding not having a plan. Funds had to be taken out of General Fund.

3. **The Renaissance's Concerns About Business License Fee Structures**

For information, a letter from Paul Bell was in Council packages.

4. **Abbeville County School District Community Meetings**

Originally scheduled meetings were postponed due to hurricane. He went to 3 of 4 meetings. They were not prepared for first meeting held at Cherokee Trail, but the next meeting was improved. Key things covered: improving technology and infrastructure; more AP courses; and more course offerings. At Diamond Hill, safety and infrastructure were key items. Meetings were informative and he encourages more people to be involved.

5. **Abbeville County School District Facilities Steering Committee**

A steering committee is being organized and will be open to the public. He and Paul Bell will both be on the committee. The next Board Meeting will be held on November 28th at 6:00 p.m.

B. Council Reports/Comments

1. **Mayor Pro Tem Knight--Park Development**

Mayor Pro Tem Knight asked if additional equipment can be ordered. Mr. Krumwiede said he'll work on it Wednesday. We have already received benches, trash receptacles, and border.

C. David Krumwiede--Town Administrator

Mr. Krumwiede said Abbeville County awarded the Town of Due West a \$1,200.00 Accommodations Grant to prepare a brochure. The brochure will be placed at Welcome Centers and the Chamber of Commerce to promote the Town and Erskine College.

D. Paul Agnew--Town Attorney

Attorney Agnew stated he still needs to get with Lewis about termination of electric service procedures to make more objective and cover problems with payments. Legislation is in place for weather related service disconnections in order to not put people at risk. We do not currently have an updated policy.

E. Fire Department—Report Provided

Fire Chief McClain said the Department has slowed down considerably. They've been experiencing problems with dispatch on mapping. If you know of anyone that could be interested in being a firefighter, let him know. They just lost two firefighters who are moving out of town. If he can get one college student to join, others will join. Mayor Pro Tem Knight inquired about current gas leak. Chief McClain said the leak was in Donalds.

F. Police Department—Report Provided

Police Chief Maxwell said the month of October they had 25 offenses, 4 arrests, and 39 citations. Offenses include simple assault, larceny, and shoplifting. The Department is about 2 months into having bonds set by our Municipal Judge. Judge Phillips checks daily and everything is running smoothly.

G. Utilities Department--Report Provided

Superintendent Saxton said everything is going well. He's recently met with Duke Energy and Blanchard. Still have emissions testing on our system. Everything has worked well on our end. Mayor Angel said he saw Richard Knight from Duke Energy and he raved about our Utility Department's generator project. During the recently planned outage, we only had one complaint. After reviewing the problem, it was discovered the damage caused by squirrels eating the aluminum lines down to the wires. When school is out, we will have another squirrel shooting. Attorney Agnew knows it's disruptive to the residents. He hopes they regulate days and certain times during the day. He used to pickup a lot of shells, but that problem has improved. Mayor Pro Tem Knight said it scares pets. Council Member Jackson asked if we know how many squirrels we shoot. Lewis replied approximately 75-150 and traps do not work. Although a few people complain, many people thank them. Mayor Angel asked if we could have certain days and times set. Lewis said Chief Maxwell sets the guidelines, days and times.

IX. OLD BUSINESS

X. NEW BUSINESS

1. Approval of 2017 Town Christmas Bonuses

Mayor Angel suggests the same Town Christmas Bonus amounts as 2016 and funds were approved in the FY2017-18 budget. A motion was made by Mayor Pro Tem Knight to approve the Town Christmas bonuses. Council Member Stille seconded the motion and it passed unanimously.

2. Utility Department's Equipment Request

Mayor Angel reviewed the approximately \$8,000 balance remaining in the Utility Department's equipment budget. Lewis has requested permission to purchase an additional trailer for safety reasons. A newer trailer could save injuries with back problems. Replacing a trailer is cheaper than upgrading. He can run sealed bids to sell current trailer with proceeds going back into the equipment account. Mayor added that we are still under budget with the amount of \$6,400 Lewis estimates for a new trailer.

3. Request for Letter of Support for Creation of a Community Relations Commission for Abbeville County

Because of several questions, Mr. Krumwiede suggests us to table this. The fundamentals of letter were general. A motion was made by Council Member Jackson to table the request for letter of support for creation of a Community Relations Commission for Abbeville County. Council Member Mock seconded the motion and it passed unanimously.

XI. ANNOUNCEMENTS

1. Regular Council Meeting Schedule for 2018

Due to upcoming holidays, the January and February Council Meetings will be on the second Monday instead of third.

2. State Holiday Schedule for 2018

3. Civic Events Committee Meeting on November 21st at 6:00 p.m.

4. Thanksgiving Garbage Pickup on November 23rd

5. Town Hall Closed for Thanksgiving on November 23rd-24th

6. Annual Community-Wide Thanksgiving Dinner on November 23rd from 11:30 a.m.-1:30 p.m.

7. Fall Trash Pickup on November 27th Through Noon on November 30th

8. Town Christmas Parade on December 1st at 5:15 p.m. The Annual Tree Lighting Ceremony Will Immediately Follow.

9. Town of Due West's Annual Christmas Party will be held at Grits & Groceries at 6:00 p.m. on December 12th. Please contact Town Hall to RSVP by November 27th.

10. Due West Robotics

All three FLL robotics teams competed at final scrimmages. They finished 2nd, 5th, and 6th. One won Champions Awards and advancing to state championship. Everyone is invited to see their practices.

XII. ADJOURNMENT

With no other business, a motion was made by Council Member Knight and seconded by Council Member Jackson to adjourn the Town Council Meeting at 7:00 p.m. Passed unanimously.

MAYOR

CLERK/TREASURER