

MINUTES
TOWN OF DUE WEST, S.C.

PUBLIC HEARING
MUNICIPAL BUDGETS FOR FISCAL YEAR 2016-2017
MONDAY, JUNE 20, 2016 -- 6:00 P.M.
TOWN HALL
103 MAIN STREET

Mayor Pro-Tem Bradley opened the Public Hearing at 6:00 p.m. He asked if there were any residents that would like to speak on the Fiscal Year 2016-2017 Budgets. Hearing none, the Public Hearing was adjourned at 6:05 p.m.

REGULAR COUNCIL MEETING
MONDAY, JUNE 20, 2016 – 6:05 P.M.

MEMBERS PRESENT: Mayor Pro-Tem Shane Bradley, Councilmembers Terry Arnold, Susan Jackson and Bob Mock

MEMBERS ABSENT: Mayor Angel; Councilmembers Jeannie Knight and Tony Storey

STAFF PRESENT: David Krumwiede, Town Administrator; Attorney Paul Agnew; Patti Chasteen, Clerk/Treasurer; Michelle Knox, Assistant Clerk/Clerk of Court; David Maxwell, Police Chief; and Roy McClain, Fire Chief

I. CALLED MEETING TO ORDER

Mayor Pro-Tem Bradley called the meeting to order.

II. PLEDGE OF ALLEGIANCE

Mayor Pro-Tem Bradley led in the Pledge of Allegiance.

III. INVOCATION

The invocation was offered by Councilmember Jackson.

IV. RECOGNITION OF VISITORS

V. REGULAR TOWN COUNCIL BUSINESS ITEMS

A. A motion was made by Councilmember Arnold and seconded by Councilmember Jackson to approve the minutes of our regular Town Council meeting from May 16, 2016. The motion passed unanimously.

B. Monthly Financial Statements for the Period Ending May 31, 2016—No changes were noted. A motion was made by Councilmember Mock and seconded by Councilmember Jackson to approve financial reports as information. The motion passed unanimously.

VI. LEGISLATION

A. ORDINANCE NO. 03-2016

SECOND READING OF ORDINANCE NO. 03-2016 -- AN ORDINANCE TO ADOPT THE FISCAL YEAR BUDGETS BEGINNING JULY 1, 2016, AND ENDING JUNE 30, 2017, BOTH FOR THE GENERAL FUND AND THE ENTERPRISE FUND, TO PROVIDE FOR THE RECEIPT AND EXPENDITURE OF FUNDS AND OTHER MATTERS RELATED THERETO.

Mayor Pro-Tem Bradley went over the budgetary revenue and expense detail including changes from the first and second readings. On the Utility Budget, the majority of the increases were due to the generator project and RIA sewer grant. As far as the generator, the Town will recoup the cost in future years.

Mayor Pro-Tem Bradley reviewed the following budget assumptions:

- Implement bi-weekly payroll for all employees. Employees will be able to sell at least one week of sick-leave or vacation time to implement the transition.
- All full-time employees employed for at least 6 months with the Town will receive a 2% salary increase effective July 1, 2016.
- A category will be created in the General Fund Budget called "Municipal Court."
- A line item will be created in the General Fund Budget called "Civic Events."

Mayor Pro-Tem Bradley reviewed the following initiatives:

- The Town will continue to pursue a PARD Grant to further develop the Washington Street Park.
- The Town will continue to explore opportunities, partners, and funding sources to address the stabilization, renovation, and adaptive reuse of the properties at Moe's Building, O'Dell's Store and Carver School.
- The Town will continue to monitor pedestrian safety along the student crosswalks on Main Street and explore roadway renovations that could further enhance the students' safety.
- The Town will examine partnerships to support a Visitor's Center to address community and promotional objectives as well as Town Hall operations.
- Adopt a Town Record's Management program and dispose of records that do not need to be retained. Digitize remaining and future records.

A motion was made by Councilmember Jackson to approve the second reading of Ordinance No. 03-2016. Councilmember Arnold seconded the motion and it passed unanimously.

VII. REPORTS

A. Mayor's Report

1. *School's Out! Shout Out!*

The event was great and well attended. RYLA attendees helped with the activities. Councilmember Jackson was in charge of the ice cream competition. The fire trucks were very popular with the hot weather.

2. *Upcoming Summer Movie Nights Starting at 8:45 p.m.:*

- *July 8th -- Spare Parts*
- *August 12th -- The Good Dinosaur*
- *September 9th -- Star Wars The Force Awakens*

B. David Krumwiede—Town Administrator

1. *Generator Update*

With the help of Paul Agnew, we had a loan closing with BB&T. Mr. Krumwiede said we may get the small generator too. Roy McClain said the company will be receiving the small generator later this week. Roy said we can get the small generator if we want it. If not, they can sell it to someone else. Mr. Krumwiede is anticipating our Duke Energy True-up to be approximately \$80,000 and the funds will go into the Duke Rate Stabilization Fund.

C. Paul Agnew—Town Attorney

No further comments.

D. Fire Department—Report provided

Fire Chief McClain said May was a slow month, but June has been busy. Medical calls are going down and fire calls are going up. Brush fires may increase due to the dry weather. If residents want to burn, Mayor Pro-Tem Bradley asked what procedures they need to follow. Chief McClain said residents need to either call Town Hall or the Fire Department prior to burning.

E. Police Department—Report provided

The new body cam policy has been approved by Mayor Angel and now in use. Rest of the month has been slow, but busy with investigations per Chief Maxwell. Councilmember Jackson said The Renaissance is still having problems with EMT and the Fire Department not knowing where to go; therefore, they're considering having a better signage. They are going to have a breakfast to pass out maps and give a tour. Chief Maxwell said Paul Bell came by with maps. Fire Chief McClain said that people give the address as 5 Frank Pressly Drive and not their apartment number.

F. Utilities Department—No Report provided

VIII. OLD BUSINESS

IX. NEW BUSINESS

A. *Donalds-Due West Water & Sewer Authority Board Recommendations*

Mayor Pro-Tem Bradley stated it's time to reappoint or recommend an elector living within the Due West service area to the Donalds-Due West Water & Sewer Authority's Board of Directors. Mr. Thomas Frasier is recommended for reappointment. However, Mayor Angel is also recommending Mr. Eric Gray. Mr. Bradley asked for additional recommendations. Mayor Angel will be talking to both Mr. Frasier and Mr. Gray when he returns.

B. *Other New Business*

Councilmember Jackson asked if we spray for mosquitoes because residents at The Renaissance are asking. Once we have a good evening with a light breeze, Roy McClain said we would be spraying. Paul Agnew said unless there is a problem, he's not buying into the news on the Zika virus. He doesn't like us spraying chemicals, and asks that we not.

X. ADJOURNMENT

With no other business, a motion was made by Councilmember Arnold and seconded by Councilmember Jackson to adjourn the Town Council Meeting at 6:30 p.m. Passed unanimously.

MAYOR

CLERK/TREASURER