

**MINUTES**  
**TOWN OF DUE WEST, S.C.**  
**REGULAR COUNCIL MEETING**  
**MONDAY, JANUARY 11, 2016 – 6:00 P.M.**  
**TOWN HALL**  
**103 MAIN STREET**

**MEMBERS PRESENT:** Mayor Angel, Councilmembers Terry Arnold, Jeannie Knight, Shane Bradley, and Bob Mock

**MEMBERS ABSENT:** Councilmembers Susan Jackson and Tony Storey

**STAFF PRESENT:** David Krumwiede, Town Administrator; Attorney Paul Agnew; Patti Chasteen, Clerk/Treasurer; Michelle Knox, Assistant Clerk/Clerk of Court; Lewis Saxton, Utilities Superintendent; and David Maxwell, Police Chief; Roy McClain, Fire Chief

**I. CALLED MEETING TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

Mayor Angel led in the Pledge of Allegiance.

**III. INVOCATION**

The invocation was offered by Councilmember Bradley.

**IV. RECOGNITION OF VISITORS**

Mayor Angel recognized Ms. Toni McKinley (CPA/Partner) from McKinley Cooper & Co., LLP

**V. REGULAR TOWN COUNCIL BUSINESS ITEMS**

A. A motion was made by Councilmember Jeannie Knight and seconded by Councilmember Bob Mock to approve the minutes of our regular Town Council meeting from December 14, 2015. Attorney Agnew stated a correction needs to be noted that he was present but not shown on the minutes dated on December 14, 2015. The correction was noted to the minutes. The motion passed unanimously.

B. Monthly Financial Reports for the Period Ending December 31, 2015—Delayed due to year-end timing

**VI. YEAR-END AUDITOR'S REPORT--MCKINLEY, COOPER & CO., LLP**

Ms. Toni McKinley, CPA/Partner with McKinley, Cooper & Co., LLP, presented the final unmodified year-end management and auditor's reports which is a clean opinion. She noted no transactions entered into by the Town during the year which they felt used a lack of authoritative guidance or consensus. Opinions are presented in order.

Supplemental information is presented for new requirements for state pension. The prior period pension is currently a legislative issue and a state-wide liability. Mr. Krumwiede stated this is based on average age of retirement. He also added that depreciation isn't budgeted and has an impact of reducing profit. Ms. McKinley stated notes explain prior period adjustment and other information better on the new prior period pension matter. Statement of net position is at accrual basis. The Town improved on expected General Fund budget vs. actual. On Utility Fund, nature is to make a profit and the Town reflected a healthy working capital with positive operating income. Both funds had positive increases overall. All significant transactions have been recognized in the financial statements in the proper period.

There were no misstatements identified during the audit. Therefore, issuing a clean opinion, citing no areas of concern, and a slightly improved financial position. Ms. McKinley added the financial records were kept in good order and thanked Clerk/Treasurer Patti Chasteen for her prompt cooperation during the audit process. Mayor Angel asked if they saw anything out of the ordinary. Ms. McKinley said no--all records were in good order.

**VII. LEGISLATION**

**A. Ordinance No. 01-2016**

**First Reading on Ordinance No. 01-2016 -- An Ordinance to Change the Time of the Regular Meetings of Town Council.**

Mayor Angel stated that Attorney Agnew has supplied us with the information for the change. We are going to change our monthly council meeting date from the 2<sup>nd</sup> Monday to the 3<sup>rd</sup> Monday of the month. Monthly financials will also be available by the 3<sup>rd</sup> Thursday of the month. Councilmember Bradley asked if that was the primary reason for changing the date. Mayor Angel said that by changing the date, it will allow him to attend the Abbeville County Council Meetings.

A motion was made by Councilmember Bradley to approve the first reading of Ordinance No. 01-2016. Councilmember Knight seconded the motion and it passed unanimously.

## **VII. REPORTS**

### **A. Mayor's Report**

#### **1. Park Development**

Councilmember Knight said the picnic shelter is up. Rain has delayed progress and some work is going to be done on the water drainage. Lewis Saxton stated that they expanded out a few more feet, probably more than ten feet; however, they need more measurements on the playground equipment. Mayor Angel asked if we have the dimensions. Mr. Krumwiede said yes and that he will get it to the Mayor and Lewis. Lewis said they do need it to be sure about the amount of space they have graded.

Councilmember Knight said we are on hold on the playground equipment. Mr. Krumwiede said the company will send the equipment as soon as we call them. Councilmember Knight said she thinks they will send someone to check out the area to make sure it's ready for installation. Lewis and Roy have looked at walking trail. Mr. Krumwiede asked Councilmember Knight if she is still looking into the walking Born Learning Trail through United Way. Councilmember Knight said yes.

Councilmember Knight said there is \$17,000.00 still in the fund. Only half of the playground has been paid for per Mr. Krumwiede and one contribution from Duke Energy has not been received. Councilmember Knight said that there are 4 swings, 4 picnic tables and 3 grills coming with the order. There will be a lot of color. Lowe's will probably help also.

#### **2. Deck Due West Update**

Mayor Angel highlighted the Deck Due West contest. Buddy and Kim Ferguson were the judges. There were close to 20 houses in the contest. There were over 15 doors to judge. There was a good response for the short notice about the contest. The winner of the door category was Sarah Payne, a resident at The Renaissance. The winner of the home category was Bobby Revels. Mayor Angel also noted that some of the participants were Councilmembers Knight, Jackson, and Arnold. Terry and Rhonda Arnold had a nice Nativity set with white lights. There are pictures online.

Mayor Angel noted that over 400 people are now following the Facebook page. There have been over 800 views of a post on the park. It's good that people know what's going on down there.

#### **3. Reminder to Councilmember of the Approaching State Ethics' Deadlines**

Mayor Angel said that Councilmembers Knight and Mock are good about keeping him informed with information concerning State Ethics.

#### **4. Erskine College's Advancement and Alumni Office – Update From the College**

Mayor Angel stated that the college is quiet this time of year. He encourages all to check the sports' calendars and noted that basketball games are now free. He said they have been having pretty good crowds.

### **B. David Krumwiede—Town Administrator**

No further comments.

### **C. Paul Agnew—Town Attorney**

Attorney Agnew stated that he will get the agreement with Bob Gettys filed at the County.

### **D. Fire Department—Report provided**

Roy McClain stated that they responded to about 63 calls. The brush truck is still out of service. They had to have a wrecker bring the brush truck back to the station because Clinkscales needed the room in their parking lot. Roy has ordered turnout gear. He put in for a 50/50 matching grant to get more gear on brush fire/ auto extrication for \$3,753.00 coming to \$600.00 a set versus \$2,000.00 for structural gear. He kept the money during the year to be able to get it. This new gear will help prolong the life of the structural fire gear.

Councilmember Knight asked if they would be getting 10 outfits. Roy responded that it should be about 14 sets if the company holds to their prices they quoted back in August when he did the grant. They have been good about holding to their prices.

Councilmember Knight asked for any update on Roy McClain's upcoming surgery. Roy stated that his surgery is scheduled for January 28<sup>th</sup>. He has a broken L5 and his L4 and L5 will be fused back together. He expects a full recovery in three months. After 2-3 weeks, he should be able to move around, get out, and do a few things.

**E. Police Department—Report provided**

Chief Maxwell stated the department had a pretty good month and things are settling down. They are currently in the process of installing four new in-car cameras. They are also in the process of getting new body cameras. Chief Maxwell stated that Due West was a 2015 recipient of the AAA of The Carolinas Traffic Safe Community Award for towns with a population less than 10,000 people. There is a sign in Steve Fields' yard that shows the years that Due West has won the award. Mayor Angel said he had saw the award in the newspaper. Chief Maxwell said there should be more to come. He has gotten with Henry Green and provided additional information on the award. Chief Maxwell said he has also talked to Paul Jackson about the information being put in The Village Observer. Mayor Angel said it could also be put on Facebook.

Attorney Agnew questioned Chief Maxwell on the relationship between the Erskine Campus Police and Due West Police when a violation occurs on Erskine Campus when Due West officers are called to respond. Chief Maxwell responded that the Due West Police Department have jurisdiction, regardless in Due West. Chief Maxwell stated that Erskine has the lead, but Due West Police will provide assistance.

Attorney Agnew asked if there had been any changes in procedures. Chief Maxwell stated there had been no changes. The Due West officers back up Erskine officers on calls they may be responding to. In Erskine's absence, Town officers handle the case as they would any other location in town limits.

**F. Utilities Department—Report provided**

Lewis Saxton stated that the month had been pretty quiet. They had a good squirrel shoot and did pick up their shells. He said he also reminded the guys at Erskine about picking up their shells. Chief Maxwell said there was maybe one complaint of someone's house being peppered with shots.

**VIII. OLD BUSINESS**

Per Attorney Agnew's request, a motion was made by Councilmember Mock and seconded by Councilmember Storey to receive the year-end auditor's and management reports presented under Section VI. "Year-end Auditor's Report--McKinley, Cooper & Co., LLP". The motion passed unanimously.

**IX. NEW BUSINESS**

Mayor Angel said that Cherokee Trail Elementary is asking for help in purchasing Chromebooks. He said that he has three children that attend the school and his family is going to give a donation. The school has already raised \$2,500.00 out of the \$5,000.00 needed. Mayor Angel explained that a Chromebook is somewhat like a laptop. Students can use them for Google Docs, Excel, and presentation materials. Councilman Arnold stated that all of the schools in Anderson County have gone to Chromebooks.

**XII. ADJOURNMENT**

With no other business, a motion was made by Councilmember Knight and seconded by Councilmember Arnold to adjourn the Town Council Meeting at 7:10 p.m. Passed unanimously.

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MAYOR

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CLERK/TREASURER