

MINUTES
TOWN OF DUE WEST, S.C.
REGULAR COUNCIL MEETING
MONDAY, APRIL 18, 2016 – 6:00 P.M.
TOWN HALL
103 MAIN STREET

MEMBERS PRESENT: Mayor Angel, Councilmembers Terry Arnold, Shane Bradley, Susan Jackson, Jeannie Knight, Bob Mock and Tony Storey

MEMBERS ABSENT:

STAFF PRESENT: David Krumwiede, Town Administrator; Attorney Paul Agnew; Patti Chasteen, Clerk/Treasurer; Michelle Knox, Assistant Clerk/Clerk of Court; David Maxwell, Police Chief; Lewis Saxton, Utilities Superintendent; Roy McClain, Fire Chief; and Matthew Busby, Assistant Fire Chief

I. CALLED MEETING TO ORDER

Mayor Angel called the meeting to order.

II. PLEDGE OF ALLEGIANCE

Mayor Angel led in the Pledge of Allegiance.

III. INVOCATION

The invocation was offered by Councilmember Knight.

IV. RECOGNITION OF VISITORS

V. REGULAR TOWN COUNCIL BUSINESS ITEMS

A. A motion was made by Councilmember Knight and seconded by Councilmember Jackson to approve the minutes of our regular Town Council meeting from March 21, 2016. The motion passed unanimously.

B. Monthly Financial Statements for the Period Ending March 31, 2016—No changes were noted. A motion was made by Councilmember Knight and seconded by Councilmember Bradley to approve financial reports as information. The motion passed unanimously.

VI. LEGISLATION

A. ORDINANCE NO. 02-2016

FIRST READING OF ORDINANCE NO. 02-2016 -- AN ORDINANCE OF THE TOWN OF DUE WEST, S.C., AUTHORIZING THE FINANCING OF THE PURCHASE OF A 500KW GENERATOR FROM CATERPILLAR WITH RELATED COMPONENTS AND WARRANTY THROUGH BRANCH BANKING AND TRUST COMPANY (BB&T). THE AMOUNT FINANCED SHALL NOT EXCEED \$360,000, ANNUAL INTEREST RATE SHALL NOT EXCEED 1.99%, AND THE FINANCING TERM SHALL NOT EXCEED FIVE YEARS FROM CLOSING.

A motion was made by Councilmember Bradley to approve the first reading of Ordinance No. 02-2016. Councilmember Jackson seconded the motion and it passed unanimously.

VII. REPORTS

A. Mayor's Report

1. *Walk Due West*

Mayor Angel said that Walk Due West was Dr. Angel's idea and it has been well accepted. It has gone over very well with good comments being made on Facebook. There have been 15-45 people participating. Town Hall is now the official starting place.

2. *Park Development Update*

Mayor Angel noted that the equipment is scheduled to be delivered at the end of the week.

3. Earth Day April 22, 2016, 4:30-6:30 p.m. at Due West ARP Church Parking Lot

Mayor Angel said he is hoping for a good turn out and mentioned that several local groups are planning to attend.

4. Peace Officers' Memorial Day Proclamation--May 15, 2016

Mayor Angel read the proclamation for Peace Officers' Memorial Day. The day recognizes officers that have lost their lives in the past year. Flags will be flown at half staff. The Mayor said it is a wonderful gesture and thanked Chief Maxwell for bringing it to his attention.

5. 1% Committee Update

Mayor Angel mentioned that a list of the projects were printed in The Press and Banner. The Committee took two of our projects and prioritized them as numbers twelve and thirteen. Therefore, our projects fall around the middle of the priority list.

Councilmember Knight asked who drives the 1% Committee and if the project/referendum will be publicized. Mayor Angel responded that Barney Gambrell is the Chairman. Brad Evans is one of the members of the Committee. Phyllis Garner of Due West is also on the Committee and represents our town. Mayor Angel said the project will have to go through three readings on Abbeville County Council. If it moves forward, the Committee would want us to publicize.

B. David Krumwiede--Town Administrator

No further comments.

C. Paul Agnew--Town Attorney

No further comments.

D. Fire Department--Report provided

Fire Chief Roy McClain stated that the number of calls came down in March. He said that April should be really low with only been four calls so far. Roy said that the ladder truck passed the pump test last Thursday and that some minor things can be taken care of through the budget. Councilmember Mock thanked Assistant Fire Chief Matthew Busby for his work while Roy was out on sick leave.

E. Police Department--Report provided

Chief Maxwell said that we've made it through Spring Break. Chief Maxwell pointed out that Dixie High School had a safe prom night this past Saturday. He noted that SRO Sgt. Clamp did an outstanding performance of a mock accident a few days prior to the prom. He said the performance was sobering as some students have no clue what happens when an accident occurs. Involved in the performance were Due West Fire Department, Abbeville County EMS, SC Highway Patrol, Abbeville County Coroner's Office, Harris Funeral Home, and Life Flight. Mayor Angel said that he was able to witness the performance and appreciates the Town's departments coming together. Councilmember Knight asked how the performance is done. Chief Maxwell explained that they obtained two wrecked vehicles and staged everything with students playing the victims. The 10th, 11th, and 12th graders (prom aged) lined up outside to view the performance. Attorney Agnew asked if they do follow-ups with lessons. Chief Maxwell replied that Tony Keller (Media Patrol) came and spoke to the 11th and 12th grades afterwards. They don't want to scare the students, but make them aware of danger of cell phones and texting.

F. Utilities Department--Report provided

Superintendent Lewis Saxton said he was glad to have Roy McClain back. The Department finished the Spring Cleanup last week. Mayor Angel asked Roy McClain his limitations. Roy replied that he has to gradually work himself into his routine and work through soreness. He said he can pretty much do what he wants to do.

VIII. OLD BUSINESS

IX. NEW BUSINESS

1. Fiscal Year 2016-17 Town Council Budget Work Session with Departmental Committees

Mayor Angel began the Fiscal Year 2016-17 Budget Work Session by presenting the budgets for Utility Fund, Police Department, and Fire and Rescue. Before the Departmental Committees broke out into their respected groups. Mayor Angel said he and Mr. Krumwiede have the following budget proposals:

- Implement bi-weekly payroll for all employees.
- All full-time employees employed for at least 6 months with the Town will receive 2% salary increase effective July 1, 2016.
- Employees would pay an additional \$10.00 toward health insurance per bi-weekly pay period to the Town.
- A line item will be created in the General Fund and Utilities Budget called "Equipment Depreciation Account."
- A category will be created in the General Fund Budget called "Municipal Court."
- A line item will be created in the General Fund Budget called "Special Events."
- Pursue RIA Grant for Phase II for the new pump station to reroute sewer line under Erskine's baseball field.

Mayor Angel reconvened the meeting. He said he appreciated everyone taking time to review budgets with their Department Heads. The budgets distributed are the first drafts and changes will be made. He asked each Council Member to take home to review and ask him questions. Mayor Angel said this is only his fifth month as Mayor and he has a lot to learn.

X. ADJOURNMENT

With no other business, a motion was made by Councilmember Bradley and seconded by Councilmember Jackson to adjourn the Town Council Meeting at 7:10 p.m. Passed unanimously.

MAYOR

CLERK/TREASURER